U.S. Customs Foreign Power of Attorney Instructions

To: Folgueras Customs Broker Corp. Customer

In order to handle importations through U.S. Customs in your name, Folgueras Customs Broker Corp. must have on file your (Customs) Power of Attorney. This Power of Attorney is limited to U.S. Customs matters only.

INSTRUCTIONS FOR COMPLETING FOREIGN POWER OF ATTORNEY
(The number below correspond to the field numbers of the attached Power of Attorney)

1) Name of Partnership, LLC, Corporations, or Individual.
2) Corporations enter the name of the state, province or foreign country of incorporation. Partnerships, Individuals, and LLCs leave blank.
3) Complete as Individual, Partnership, LLC or Sole Proprietorship. Corporations should leave blank.
4) Business name you are operating under (DBA or AKA), if applicable. Corporations should leave blank.
5) For Individuals, your place of residence. For Partnership or LLC, your business address. Corporations should leave blank.
6) Partnerships, Individuals, and LLCs leave blank. Corporations enter business address.
7) Same as section 1).
8) Signature of the person executing the power of attorney. This signature must be witnessed by person signing in section 11). For Partnerships, any general partner can sign. For LLC, any member can sign. For Corporations, the signatory must be a corporate officer, either president, vice-president, secretary, or treasurer of said Corporation. Individuals signing in any other capacity must provide a copy of the applicable pages from the articles of incorporation, power of attorney issued by a Corporation or other proof demonstrating that the signatory has the authority to sign power of attorney on the Corporation’s behalf.
9) Print Name & Title/ Position of person signing the power of attorney (Individual, Owner, Partner, Member, or Corporate Title).
10) Date power of attorney was issued.
11) Printed Name and Signature of person who witnessed signature in section 8).
12) Corporate Seal can be imprinted here, or write no seal (optional). All others, leave blank.

INSTRUCTIONS FOR COMPLETING CORPORATE CERTIFICATION (only for Corporations)
(The number below correspond to the field numbers of the attached Corporate Certification)

1) Name of Person completing the corporate certification; this must be an officer of the corporation different from the officer of the corporation that signed the Power of Attorney.
2) Title of Person making the corporate certification.
3) Name of Corporation.
4) Enter the name of the state, province or foreign country of incorporation.
5) Name of person who signed Foreign Power of Attorney.
6) Title person who signed Foreign Power of Attorney.
7) The date of the meeting of the Board of Directors of the corporation where the persons that signed the Foreign Power of Attorney and the corporate certification were appointed officers of the corporation.
8) City where corporate certification signed and date when corporate certification signed.
U. S. Master Customs Foreign Power of Attorney

CORPORATE CERTIFICATION
(To be made by an officer other than the one who executes the power of attorney)

1. (1) ___________________________, certify that I am the (2) ___________________ of (3) ___________________________, organized under the laws of the State of (4) _______________ that (5) ____________________________, who signed this power of attorney on behalf of the donor, is the (6) ___________________________ of said corporation; and that said power of attorney was duly signed, sealed and attested for and in behalf of said corporation by authority of its governing body as the same appears in a resolution of the Board of Directors passed at a regular meeting held on the (7) ______ day of __________________ 20______, now in my possession or custody. I further certify that the resolution is in accordance with the articles of incorporation and bylaws of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said corporation, at the City of (8) ______________, this ______ day of __________________ 20_____.

(9) ____________________________

(Signature)

If the corporation has no corporate seal, the fact shall be stated, in which case a scroll or adhesive shall appear in the appropriate, designated place.

Customs powers of attorney of residents (including resident corporations) shall be without power of substitution except for the purpose of executing shipper’s export declarations. However, a power of attorney executed in favor of a licensed customs broker may specify that the power of attorney is granted to the customs broker to act through any of its licensed officers or any employee specifically authorized to act for such customs broker by power of attorney.

If you are the importer of record, payment to the broker will not relieve you of liability for Customs charges (duties, taxes or other debts owed Customs) in the event the charges are not paid by the broker. Therefore, if you pay by check, customs charges may be paid with a separate check payable to the “U.S. Customs Service” which shall be delivered to Customs by the broker.

Importers who wish to utilize this procedure must contact our office in advance to arrange timely receipt of duty checks.

Individual or Partnership Certification

CITY_______________________________________

COUNTY______________________________________

} ss:

STATE_______________________________________

On this ________ day of __________________, 20____, personally appeared before me ____________________________, personally known or sufficiently identified to me that ____________________________ (is) (are) the individual(s) who executed the foregoing instrument and acknowledged it to be ____________________________ free act and deed.

__________________________________________

(Notary Public)